Hi Bill,

The workshop was an informal meeting to enable Councillors to better understand the scheme and its context, particularly the design rationale and options, as requested by them at the September Plans Panel meeting.

Third parties were not invited to attend and the workshop was not audio recorded as it was not a decision-making formal meeting. Councillors made it clear at the meeting that they would not be making decisions at the workshop and that any comments would not prejudice their decision at Plans Panel.

The attendees were:

Leeds City Council
Cllr. McKenna
Cllr. Leadley
Cllr. Latty
Cllr. Campbell
Cllr. Walshaw
Cllr. Gruen
Cllr. Garthwaite
Cllr. MacNiven
Cllr. Selby

Steve Butler - Head of Development Management
Daljit Singh - City Centre Team Leader
Nadir Khan - Senior Design Officer
The discussion covered the following matters, as summarised at paragraph 2.1 of the 8\textsuperscript{th} December Plans Panel report:

1. The context of the immediate surrounding area – built form, topography and views across the valley

2. The history of the scheme – from planning appeal refusal, the Inspectors findings to the September 2016 scheme. It was noted that the applicant had sought to address the Inspector’s previous concerns regarding the height of the “blade” and the room sizes, leading to a scheme that had reduced from 110 to 87 units.

3. Possible alternative architectural treatments and scale and massing options were discussed, including:
   a. varying steps and flat roof-form options,
   b. changing the materials to a lighter weight metal cladding,
   c. Giving a vertical emphasis with 3 distinct elements,
   d. removing the parapet,
   e. emphasising shadow lines and window reveals,
   f. providing more glazing to the corners,
   g. moving the top floor set-back towards Burley Street, for example increasing the set-back at the western end of the Park Lane elevation.

Following the meeting revised plans were received. These were based on the mixed comments that Members gave on scale, massing and architectural treatment at the workshop, and the resultant plans were fully presented to Members and yourselves at Plans Panel, and set out in the Chief Planning Officer’s report.

These changes were publicised on Public Access, and all objectors notified on 14.11.2016. The updated objector comments were summarised in the
report (including yours), or where late, were updated verbally. You were
given a third opportunity to speak on this application yesterday, and
Councillors considered your views again in the light of the revised
proposal. We understand this may not be your preferred outcome
however Councillors formed their own opinions and made a decision.

Kind regards
Chris

Chris Briggs
Development Management | City Centre Team
Leeds City Council
Tel. 0113 2224409

From: William McKinnon
Sent: 09 December 2016 09:44
To: Briggs, Chris
Cc: Richard Hellawell
Subject: 46 Burley Street workshop

Dear Chris

I would be grateful if you would :

1. Forward me the minutes of the workshop that took place on the 1st
November.

2. Forward me a recording of what was said at the workshop.

3. Let me know why my neighbour Richard Hellawell and I were neither
informed of the workshop nor invited to attend it.

Yours sincerely

Bill McKinnon